



## **Accounting Trainee at FIBA (Fédération Internationale de Basketball)**

### **Company background**

FIBA, with global headquarters in Mies/VD Switzerland, is the world governing body of basketball and an independent association formed by 212 National Basketball Federations throughout the world. FIBA has a truly global reach with five Regional Offices worldwide to support National Federations in their efforts to develop Basketball on the ground. FIBA is a non-profit organisation and recognised as the ultimate authority in basketball by the International Olympic Committee (IOC).

Within a dynamic finance team and a human-sized structure, you will cover accounting and financial tasks for various legal entities.

### **Your Key Responsibilities will include:**

- Process and pay supplier invoices, including expense reports and credit cards
- Participate in monthly closings, including reconciliations and analysis
- Support the Accounting team with various administrative tasks
- Participate in other projects depending needs of the business

### **Experience and skills required**

- Enrolled in BA or MA degree in relevant field
- Computer literate (Microsoft Office, especially Excel)
- Rigorous and detail oriented
- Good interpersonal skills, collaborative, and team player
- Hard-worker, autonomous, organized and taking initiative
- Able to respect a high level of confidentiality

### **Required languages:**

- Fluent written/spoken English and French. Any additional language is a plus

### **WHAT YOU WILL GAIN FROM THIS EXPERIENCE!**

A chance to:

1. Apply and improve your accounting and controlling skills
2. Understand and experience how an accounting department operates in an international environment
3. Get a hand on experience with SAPb1
4. Participate to process improvement linked to digitalisation
5. Make a valuable contribution to a solid team of experienced professionals
6. Benefit from a first top-notch experience in a renowned international environment
7. Possibility to attend games of the Swiss Basketball League!

You want to know more about what it feels like working at FIBA? Have a look at what our employees have to say: <https://youtu.be/pUN6kgtqxw>

**Contract duration:** 1 year starting August 2025

Please apply sending directly your application and cover letter to Ms Cynthia Peris at the following email address: [hr@fiba.basketball](mailto:hr@fiba.basketball)

The selection process will start in January 2025.