



Data Quality Specialist (Freelance, Remote)

COMPANY BACKGROUND

FIBA, with global headquarters in Mies VD Switzerland, is the world governing body of basketball and an independent association formed by 213 National Basketball Federations throughout the world. FIBA has a truly global reach with five Regional Offices worldwide to support National Federations in their efforts to develop Basketball on the ground. FIBA is a non-profit organisation and recognised as the ultimate authority in basketball by the International Olympic Committee (IOC).

Are you passionate about data accuracy and management? FIBA, the world's governing body for basketball, is seeking a freelance **Data Quality Coordinator** to help clean, maintain and enhance our event and competition databases. This position is a unique opportunity to play a vital role in preserving FIBA's long and rich history while ensuring data accuracy for current and future competitions.

POSITION OVERVIEW

As **FIBA's Data Quality Coordinator (DQC)**, you will take ownership of the organization's event and competition data, managing both historical and upcoming data sets. Your primary responsibility will be to identify, curate, and resolve data-related issues, ensuring that FIBA maintains a world-class competition database that meets the highest organizational standards of accuracy and consistency.

In this role, you will also oversee the data entry process for all new competitions entered into FIBA's competition management system, ensuring that colleagues from FIBA HQ and its regional offices adhere to predefined formats and protocols to maintain data quality and uniformity.

The data curated and maintained by the DQC will be publicly accessible through the official FIBA website: <https://fiba.basketball>.

KEY RESPONSIBILITIES

- **Historical Data Restoration:** Clean and restore the quality of our current event and competition databases, covering FIBA's rich history.
- **Data Management for Upcoming Events:** Ensure that all future competition data is accurate, complete, and adheres to internal data quality standards.
- **Data Quality Control:** Regularly audit, validate, and improve the quality of data by identifying gaps, errors, and inconsistencies.
- **Duplicate Management:** Curate and remove duplicate entries within the database to maintain streamlined, consolidated records.
- **Completion of Missing Information:** Research and input missing details to provide a comprehensive and reliable database.
- **Standardization of Formats:** Ensure that data formats are consistently applied across the organization, facilitating smooth integration and reporting.
- **User Monitoring & Training:** Oversee database usage across FIBA, identify recurring data entry issues, and develop training materials and workshops to educate internal and external users on best practices, ensuring long-term data quality.



REQUIREMENTS

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- Deep knowledge of basketball globally and the FIBA competition ecosystem.
- Strong background in data management, quality control, or similar roles.
- Experience working with large databases, preferably in the sports or events domain.
- Attention to detail and a meticulous approach to data cleaning and validation.
- Strong communication skills to facilitate discussion with other stakeholders.
- Ability to work independently in a fully remote setting while meeting deadlines.
- Strong problem-solving and critical thinking skills.
- Meticulous and strong organizational skills.
- Familiarity with database tools and data cleaning software is a plus.

WHAT WE OFFER

- **Freelance, Remote Work:** Enjoy the flexibility of remote work while being part of a global organization.
- **Opportunity to Impact Global Basketball:** Your work will contribute to FIBA's historical records and real-time competition integrity.

START DATE: ASAP/to be discussed

Interested? Please send your CV with a cover letter in English and a recent photograph to the attention of: Mr. Nicolas Chapart at digital@fiba.basketball

We will only consider and reply to the candidates who correspond to the profile.

The Federation Internationale de Basketball, Route Suisse, 5, PO Box 29, 1295 Mies, Switzerland ("FIBA") is aware that you care about how your personal information is used and shared and appreciates your trust that FIBA will do so carefully and sensibly.

If you need more information about FIBA's policy towards Personal Data, please refer to our Data Protection Notice on <http://www.fiba.basketball/en/privacy>

If you need more information or have any question related to Personal Data or Privacy Policy, please contact us by email: privacy@fiba.basketball .